IT Workforce
Committee Meeting

Thursday, March 16, 2006
1:30PM
DETR – Technical Services Conference Room
500 E. Third Street – Basement Rm 107

MEETING MINUTES
By Cheryl Mathwig

Attendees: Janice Rhode, Mary Day, Cheryl Mathwig, Hazel Brandon, Imran Hyman, Alisanne
Maffei, Michael Shannon, Dorothy Martin, and Chris Saurage.

1.   State Personnel Review/Update - Michael Shannon gave a brief overview of the ATS
recruitment web based application which will meet specific needs of each state agency. The
ATS should be ready to use in August2006.

2.   CNT Update: The CNT is being integrated into the IT Professional series. CNS I will now
be at a training level. CNT will be presented to the Personnel Commission possibly in May.

3. IT Manager Series: Imran Hyman distributed questions for ISM, DPM and COM positions at
the February meeting for committee review. Imran received only 10 responses to his questions
so far and the final deadline is March 17, 2006. Imran would like to get this approved for the
Personnel Commission meeting in May.

4.   Continued Discussion: Combining IT classifications into three series keeping MIS as is.
Imran said the CNS specifications will be restructured to be comparable to other IT classes.

Dorothy Martin suggested that CST Document Librarian should be included in the IT Tech
Series. Dorothy also suggested that webmaster needs to be somewhere in either ISS or CST.
Imran said webmaster was better suited to the ISS series.

Imran said the Helpdesk specs will be redone. A large portion is mainframe and helpdesk. They
are a dual concept and should be described separately.

Imran said the CST 4 level will tie into Network Tech 1 level. The CST trainee will go away.

5.   Standards for Web Site Maintenance: Hazel Brandon and Cheryl Mathwig come up with a
list of standards and training at the February meeting for the committee to review. Hazel said
that DoIT doesn't agree with some of the things on that list but they were unable to meet with
Hazel before the March meeting. Hazel will try to get together with them before the next
meeting.

6.   Possible next meeting date: Wednesday, April 12, 2006 at 9am